IT DIRECTOR

WWW.CAMPOZARK.COM | (870) 867-4131

CAMP OZARK

Camp Ozark is looking for a full-time IT Director. The IT Director will serve on-site at Camp Ozark and is responsible for overseeing and managing the camp's information technology systems and infrastructure.

Camp Ozark is a non-denominational Christian summer camp located in Mount Ida, Arkansas. We host over 7,000 campers and 1,000 staff each summer and seek to engage our camper, parent, and staff populations in meaningful, relevant ways throughout the year.

Ideal Candidate Profile

- ☐ Bachelor's degree in Information Technology, Computer Science, or a related field (preferred)
- ☐ Possesses one or more relevant industry certifications
- ☐ Strong knowledge of computer hardware, software, and networking
- ☐ Excellent problem-solving and troubleshooting skills
- ☐ Has demonstrable leadership experience and enjoys leading a team which seeks to fulfill a larger mission
- ☐ Is motivated to constantly elevate their skill set and expand their capabilities
- ☐ Is able and willing to work beyond a traditional 40-hour week during the summer months

Job Responsibilities

- ☐ Maintain and support the camp's computer systems, networks, and servers, ensuring optimal performance and security
- ☐ Troubleshoot hardware and software issues, providing technical assistance and training to employees
- ☐ Implement data backup and recovery procedures to safeguard camp-related information
- ☐ Manage data storage and organization, ensuring data integrity and accessibility
- ☐ Maintain and secure the camp's network infrastructure, including wired and wireless connections
- ☐ Manage internet access and bandwidth to support camp operations
- ☐ Oversee software installations and updates, including camp management software, office applications, and other relevant software
- ☐ Manage camp IT equipment, including computers, printers, tablets, and other devices
- ☐ Assist in preparation and management of the camp's IT budget
- ☐ Monitor and control IT-related expenses, including equipment purchases, software licenses, and maintenance contracts
- ☐ Liase with IT vendors and service providers to ensure timely delivery of services and support
- ☐ Negotiate contracts and service agreements to optimize camp IT operations
- ☐ Maintain accurate records of IT-related activities, expenses, and system configurations
- ☐ Generate reports for camp management and stakeholders as required

PLEASE EMAIL JOSH@CAMPOZARK.COM IF YOU ARE INTERESTED IN THIS ROLE!
WE ARE LOOKING FORWARD TO HEARING FROM YOU!