

# SENIOR ACCOUNTANT

WWW.CAMPOZARK.COM | (870) 867-4131



Camp Ozark is looking for a full-time Senior Accountant. The Senior Accountant will be based either at our Houston office or on-site at Camp Ozark.

Camp Ozark is a non-denominational Christian summer camp located in Mount Ida, Arkansas. We host over 7,000 campers and 1,000 staff each summer and seek to engage our camper, parent, and staff populations in meaningful, relevant ways throughout the year.

## Ideal Candidate Profile

- Bachelor's degree in Accounting, Finance, or a related field (preferred)
- Strong knowledge of Microsoft Excel
- Excellent problem-solving and troubleshooting skills
- Has demonstrable leadership experience and enjoys leading a team which seeks to fulfill a larger mission
- Is motivated to constantly elevate their skill set and expand their capabilities
- Is able and willing to work beyond a traditional 40-hour week during the summer months

## Key Job Responsibilities

- Review monthly revenue receipts and prepare the corresponding journal entries for multiple revenue streams
- Support the budgeting and forecasting process, preparing files that assist in the analysis of actual vs. budgeted financial performance
- Prepare monthly reimbursable invoices and ensure accurate posting of invoices to appropriate accounts
- Coordinate across departments in preparation and processing of payroll, as well as preparing monthly journal entries
- Oversee certain inventory processes at our Camp Stores
- Assist with the preparation and filing of corporate sales and use tax
- Mentor and provide guidance to junior bookkeepers
- Perform other duties to contribute to the accounting team based on business growth and needs

PLEASE EMAIL [JOSH@CAMPOZARK.COM](mailto:JOSH@CAMPOZARK.COM) IF YOU ARE INTERESTED IN THIS ROLE!  
WE ARE LOOKING FORWARD TO HEARING FROM YOU!